



Online Request for Tender (e-NIT)

For

Hiring of Cash Van for Currency Chest Azadpur

e-NIT Ref No. JKB/GEN/ZOD/Cash-Van-Azadpur/2026-1659

Dated: 23-02-2026

Issued by:

Jammu & Kashmir Bank

General/Estates Department,

Zonal Office Delhi, Plot No. 132-134, Sec 44 Gurgaon

Dated: 23-02-2026

DISCLAIMER

The information contained in this Tender Document or subsequently provided to Bidder/s, whether verbally or in documentary form by or on behalf of the Jammu and Kashmir Bank or any of their representatives, employees or advisors (collectively referred to as – Bank Representatives), is provided to Bidder(s) on the terms and conditions set out in this Document and any other terms and conditions subject to which such information is provided. This document shall not be transferred, reproduced or otherwise used for purpose other than for which it is specifically issued.

This Tender Document is not an agreement and is not an offer or invitation by the Bank Representatives to any party other than the entities who are qualified to submit their Proposal (Bidders). The purpose of this Document is to provide the Bidder with information to assist the formulation of their Bids. This Tender Document does not purport to contain all the information each Bidder may require. This Document may not be appropriate for all persons, and it is not possible for the Bank Representatives, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Document.

The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender Document and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this bidding process. The Bank also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Bidder upon the statements contained in this Document.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding Document. Failure to furnish all information required by the bidding Document or to submit a Bid not substantially responsive to the bidding Document in all respect will be at the Bidder's risk and may result in rejection of the Bid.

The Bank Representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender Document. However, this cannot be claimed as a right by the Bidders.

J&K Bank reserves the right to reject any or all the Bids received in response to this Tender document at any stage without assigning any reason whatsoever and without being liable for any loss/injury that Bidder might suffer due to such reason. The decision of J&K Bank shall be final, conclusive and binding on all the Bidders/parties directly or indirectly connected with the bidding process.

This document comprises of the following:



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Particulars
Tender Notice
Opening of Tender
Technical Eligibility Criteria
General Instructions/Terms & Conditions
Vehicle Specifications
Driver Details
Other Terms and Conditions
Resolution of Disputes
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Compliance with RTO Rules
Advertisement and branding of Cash Vans
Safety & Security
GPS Device with RFID (Radio-Frequency Identification) - Vehicle Tracking
Penalties
Security Deposit
Billing and Payment
Force Majeure
Other Clauses
Selection Process
Technical Bid (ANNEXURE - I)
Financial Bid (ANNEXURE - II)
Self Declaration (ANNEXURE - III)
Undertaking (No conflict of interest) (ANNEXURE - IV)
Undertaking (ANNEXURE - V)
Acceptance of Terms & Conditions of Rate Contract (ANNEXURE - VI)
Bank Guarantee Form for Performance Security (ANNEXURE - VII)

TENDER NOTICE

Hiring of Cash Vans for Currency Chest Azadpur.

Jammu and Kashmir Bank invites e-tender from Registered Companies/Agencies/Firms/Trusts/Agents having adequate experience in providing Air-Conditioned Cash Vans with Driver for Cash Remittance works to Bank's/other reputed Organisations on rental basis for use at its **Currency Chest Azadpur, Delhi** for carrying cash between Chest and Branches attached with it. The contract shall be initially for a period of 12 Months extendable for another 12 months by the Bank subject to satisfactory performance of the firm. Bid has to be submitted online through <https://jkbank.abcprocure.com> subject to the following Technical Eligibility Criteria and Terms & Conditions.

The other details of the tender are as under:

e-NIT Reference Number	JKB/GEN/ZOD/Cash-Van-Azadpur/2026-1659 Dated: 23-02-2026
Name of Work	Hiring of Air-conditioned Cash Van equipped with Driver on monthly rentals basis for cash remittance works at its Currency Chest Azadpur.
Address for Communication	In-Charge General Department Zonal Office Delhi, Plot no. 132-134, Sec 44 Gurgaon
Tender Fee	₹ 1000/- (In accordance with Procurement Policy of the Bank) to be deposited through Transfer / NEFT only to below a/c : Account Name: Tender Fee/ Cost Account 16-digit Account No: 9931530300000001 IFSC Code: JAKA0HRDCHQ (0 denotes zero) Bank: The Jammu & Kashmir Bank Ltd Branch: Corporate Headquarters, MA Road Srinagar J&K – 190001 UTR Number/Tran No. & Date may be uploaded as proof on e-Tendering.
Earnest Money Deposit	₹ 50000/- (In accordance with Procurement Policy of the Bank – 3% of the Project Estimate) to be deposited through Transfer / NEFT only to below a/c : Account Name: Earnest Money Deposit (EMD) Account 16-digit Account No: 9931070690000001

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	<p>IFSC Code: JAKA0HRDCHQ (0 denotes zero)</p> <p>Bank: The Jammu & Kashmir Bank Ltd</p> <p>Branch: Corporate Headquarters, MA Road Srinagar J&K – 190001</p>								
Tender Document availability including changes/amendments, if any to be issued	<p>NIT can be downloaded from and submitted on Bank's e-Tendering Services Provider's Portal https://jkbank.abcprocure.com from</p> <p style="text-align: center;">February 24, 2026, 16.00 Hrs.</p> <p style="text-align: center;">To</p> <p style="text-align: center;">March 17, 2026, 17.00 Hrs.</p>								
Last Date for Pre-Bid Queries & submission Mode	<p>All Clarifications / Queries shall be raised online only through e-Tendering Portal https://jkbank.abcprocure.com by or before</p> <p style="text-align: center;">March 03 2026 , 17.00 Hrs.</p>								
Pre-bid Queries Response date	<p>All communications regarding points / queries requiring clarifications shall be given online through prescribed e-Tendering Portal on</p> <p style="text-align: center;">March 10, 2026</p>								
Last Date of Submission of RFP Bid	March 17, 2026, 17.00 Hrs.								
Bid Validity	60 Days								
e-mail	<p>Estates.zod@jkbmail.com</p> <p>Gen.chq@jkbmail.com</p>								
For e-Tender related Queries	<p style="text-align: center;">Service Provider:</p> <p style="text-align: center;">M/s. E-procurement Technologies Limited</p> <p style="text-align: center;">(Auction Tiger) , B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College,</p> <p style="text-align: center;">Ahmedabad- 380006, Gujarat</p> <p style="text-align: center;">Help Desk:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #92d050;"> <th style="width: 10%;">Sr. No</th> <th style="width: 90%;">Name</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Sandhya Vekariya – 6352631968</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">Suraj Gupta – 6352632310</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">Ijlalaeahmad Pathan – 6352631902</td> </tr> </tbody> </table>	Sr. No	Name	1	Sandhya Vekariya – 6352631968	2	Suraj Gupta – 6352632310	3	Ijlalaeahmad Pathan – 6352631902
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	4	Imran Sodagar - 9328931942	
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OPENING OF OFFERS

Technical Bids received by the Bank will be opened as per the terms and conditions contained in the Tender Document.

Terms and Conditions and various other formats required for submitting of Bids are described in the Tender Document.

Bids must be received by the Bank before the last date and any bid received after the due date as prescribed, will be out-rightly rejected. Bank reserves the right to call for fresh bids at any time during the Bid validity period, if considered necessary. The decision of the Bank in this regard shall be final and binding.

Earnest Money Deposit (EMD) must accompany the original Technical Offer as specified in the Tender Document. Bids received without EMD will be rejected. EMD of the unsuccessful bidder shall be returned within 4 weeks from the date of Bid finalization without interest. The Tender Fee is non-refundable.

Any bid not accompanied by EMD for the specified amount will be rejected as Non-Responsive. The EMD of successful bidder/s will be discharged upon the completion of the contract period. No interest shall be payable on EMD.

The EMD may be forfeited if:

- A) Bidder withdraws his/her bid during the period of Bid validity specified in this Document; or
- B) Bidder makes any statement or encloses any form which turns out to be false/incorrect at any time prior to signing of contract; or
- C) Successful Bidder fails to sign the contract or furnish Security Deposit within the specified time period.

If EMD is forfeited for any reasons mentioned above, the concerned Bidder may be debarred from participating in the Tenders floated by the Bank in future, as per sole discretion of the Bank.

TECHNICAL ELIGIBILITY CRITERIA

The Bidder must fulfil the following Technical specifications in order to be eligible for Technical Evaluation of the Bid:

- 1) The Bidder must have Registered Office or Branch located at **Delhi**, having a certificate under the Shops and Commercial Establishment Act, 1956 issued by the **Department of Labour, Government of National Capital Territory of Delhi** (Labour Department, Govt. of NCT of Delhi) shall be enclosed.
- 2) In case of Partnership Firms, a copy of the Partnership Deed/Agreement, or General Power of Attorney duly attested, should be furnished, duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of firm should be enclosed.
- 3) The Bidder should have experience of providing Air-Conditioned Cash Vans equipped with Driver or similar services and should bear a license for such purpose only. The Bidder should have necessary license issued by the Competent Authority to run the contract carriage/cash services.
- 4) The Bidder should have a minimum annual turnover of **₹ 4.00 Lacs** average during the last three financial years viz. **FY 2022-23, FY 2023-24 & FY 2024-25**. Copies of audited Financial Statements & Income Tax Return (ITR) filed for the same, duly certified by CA must be enclosed.
- 5) The Bidder having an experience of 07 years in supplying Cash Vans to reputed Private Companies/Public Sector Companies/Banks/Central and State Government Departments shall be preferred. The Bidder should have earned net profit of at least **₹ 50000/-** each in **FY 2022-23, FY 2023-24 & FY 2024-25**. Loss making entities shall not be considered for selection.
- 6) The Bidder should have its own Bank Account, PAN Card, GST Registration, A self-attested copy of the same must be attached with the tender. **Without GST Registration, the Bid will be summarily rejected.**
- 7) The Bidder must have vehicles not older than 03 years (not before xx/xx/xxxx) registered in his/her name. A list of such vehicles with self-attested copies of RC's should be attached with the quotation.
- 8) The Bidder should also agree to suitably modify the vehicle as per the Bank's requirement with 30 days of allotment of the Work Order.
- 9) An undertaking from the Bidder stating that his/her Firm/Company/Agency/Trust has not been blacklisted by any Central Government Department/Ministry/PSU/Bank or State Government etc. must be attached with the Document.
- 10) The Bidder should follow labour laws and should be registered with ESIC, EPF, and other statutory norms of Government of India.
- 11) The Bidder should read all terms and conditions of Jammu & Kashmir Bank and give their consent/acceptance to that effect.
- 12) The Bidder should agree to adhere to the instructions and guidelines issued by the Government, Commerce and Transport Department from time to time.

GENERAL INSTRUCTIONS / TERMS AND CONDITIONS

- I) Bidders have to apply for bids on <https://jkbank.abcprocure.com/EPROC/> after registration.
- II) The Bid document can be downloaded from our website [URL: https://jkb.bank.in/](https://jkb.bank.in/) and <https://jkbank.abcprocure.com>.
- III) Bid should be complete in all respects and incomplete bids will be summarily rejected. No clarification will be entertained by Jammu & Kashmir Bank in this regard. Bidder should duly sign the entire document.
- IV) Failure to fulfil any of the conditions given in the Tender Document shall render the tender for rejection.
- V) The Technical Bid will contain only documents relating to Technical Eligibility Criteria, Tender Fee and Earnest Money Deposit. The Technical Bid shall not contain the Financial quote of any kind.
- VI) Financial Bid of only Technically qualified Bidder shall be opened for evaluation.
- VII) Jammu and Kashmir Bank does not bind to accept the lowest or any tender and reserves the right of accepting the whole or any part of the Tender and the Bidder shall be bound to accept and perform the same at the rates quoted.
- VIII) The Bidder should be Competent enough to deal with the contract of the tendered services, technically and financially and should have adequate manpower required for managing the work awarded.
- IX) In case the date of opening of Tenders is declared as a holiday or any of the tender opening Committee members is not present in the Office, the tenders will be opened on the next convenient working day at the same time.
- X) Bank reserves the right to cancel or reject any or all offers without assigning any reason whatsoever and the decision of the Bank in this regard shall be final and binding.
- XI) Bank also reserves the right to call any Documents during the Technical Evaluation Stage at any given time.
- XII) The Bids should be submitted within the stipulated time and delay if any occurred in submission on account of any reason, whatsoever, shall not be condoned and such delayed bids received shall be liable to rejection.
- XIII) Tender fee and Earnest Money Deposit (EMD) can be submitted online in the account mentioned in the auction notice and proof of that may be uploaded on e- tendering portal. Bids without Tender fee and EMD will be summarily rejected. However (EMD) shall not be applied to MSMEs Start-ups as per DIPP.
- XIV) Jammu and Kashmir Bank reserves the right of cancellation, adding, reducing or deferring the tender in total or partially without assigning any reason thereof and claim in this behalf in any way shall not be tenable for compensation in any respect. In such case the bidder will be refunded with the EMD without any payment of interest.
- XV) In case of the acceptance of the Tender, the Bidder will have to enter into an agreement/contract.

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- XXVI) The prices quoted in the Tender shall be valid for two years. However, the period of contract shall be 12 months extendable by further 12 months on the sole discretion of the Bank, subject to satisfactory performance of the Firm.
- XXVII) Each page of tender document should be signed by the bidder(s) in token of acceptance of terms and conditions of tender. Bid may be submitted with a forwarding letter on letter head of the Bidder. The bidder shall quote the rates clearly both in figures and words and should be prefixed by the word Rupees and avoid overwriting.
- XXVIII) Incomplete bids/conditional bids/ bids having deviations from the NIQ shall be liable for rejection.
- XXIX) Bids once submitted shall not be allowed to be withdrawn. Any default after acceptance of bid shall be deemed to be non-compliance to the terms.
- XX) The EMD of unsuccessful bidders shall be returned on submission of Bank details & permanent account number without any interest
- XXI) Final Decision to accept /reject the bids shall be taken by the Bank on the basis of eligibility criteria and lowest financial quote.
- XXII) The Financial Bids shall be submitted in the prescribed bid format given (Annexure - xx) of this document.
- XXIII) No Bid may be modified subsequent to the deadline for submission.
- XXIV) The Bidder should convey acceptance of the award of contract within 5 (Five) days of receipt of the Work Order.
- XXV) The Bidder should execute the agreement within 30 (Thirty) days of the receipt of the work order and position the vehicle equipped with Driver therein within 10 (Ten) days of receipt of work order or as directed by Jammu & Kashmir Bank.
- XXVI) Mere quoting lowest rate shall not make the bidder successful. The rates finalized after reverse auction to be carried out on a subsequent date, shall be final and successful bidder will be declared accordingly as per rates quoted.
- XXVII) The Successful Bidder shall provide Cash Vans (*not older than 03 years*), modified as per the requirements of the Bank with trained and expert driver for cash movement as directed by the Bank and will use its endeavour to operate the services efficiently.
- XXVIII) The Successful Bidder will be under the obligation to provide the Cash Van within 30 days' time, failing which a penalty levied by the Bank shall be paid by such bidder.
- XXIX) The Successful Bidder will have to provide the Cash Van facility for six days in a week (*Monday to Saturday*). The services may also be extended on weekly holidays and Government Holidays, if required by the Bank.
- XXX) The Hiring charges shall include the cost of all expenses towards fuel, maintenance & repair cost of the vehicle, fitness certificate, insurance cover for the vehicle and all wages/remuneration to the driver under various applicable labour laws, road taxes, and any other incidental charges that may arise while operating the vehicles for Bank's purpose.
- XXXI) All transport risks, accidents, mishaps that may occur during the services provided to the Bank will be at the sole risk and responsibility of the Bidder. The Bidder shall totally indemnify

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the Bank from all risks, accidents, claims arising out of any incident during the operation of the vehicle. The Successful bidder shall submit an indemnity bond after entering into the hire contract agreement.

- XXXII) The Bidder should produce all the documents issued by RTO concerned relating to Cash Van for verification.
- XXXIII) The Bidder must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work.
- XXXIV) The Bidder is requested to satisfy himself regarding capacities that may be required, labour, the law and order situation, climatic conditions, local authorities requirement, traffic regulations etc.; The Bidder will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.
- XXXV) The contract can be terminated by the Jammu and Kashmir Bank by giving one month's notice without assigning any reason thereof.
- XXXVI) The Successful Bidder shall not sublet, transfer, or assign the contract to any other party.
- XXXVII) The Successful Bidder shall produce the original documents of the Cash Van and Drivers under contract for verification as and when called for by Bank Authorities.
- XXXVIII) If the contract is terminated on the basis of non-compliance of terms and conditions of the contract, security deposit shall stand forfeited.
- XXXIX) The Jammu and Kashmir Bank reserves the right to disqualify the Bidders blacklisted by State/Central Government undertakings/ PSU's/Pvt. Co. or whose contracts have been terminated by Jammu and Kashmir Bank on account of poor performance, if any such information comes to the knowledge of the Bank at any stage either during the tendering process or after short listing the Bidder.
- XL) All repairs including major overhaul and maintenance, servicing and other expenses for the up-keep of the cash van, running expenses such as tyres, batteries etc. shall be borne by the contractor.
- XLI) The Successful Bidder shall declare and warrant that they are legally entitled to do the services of providing transport and hold the requisite license and/or permit for the same from the appropriate authorities.
- XLII) The Successful Bidder shall employ his own drivers, cleaners during the period of contract and shall pay their wages and comply with the statutory provisions and Bank shall not, in any manner, be responsible for the same.
- XLIII) It will be the sole responsibility of the Successful Bidder to abide by the statutory provisions of the various acts in performance of this contract.
- XLIV) All payment as may be required for obtaining different permits and license in Successful Bidder's line of Vans will be obtained by the Bidder at their cost.
- XLV) In order to avoid mishap / accident, Successful Bidder shall ensure that only skilled drivers (having driving license to drive cash van) with an experience of 5 years in the trade are deployed on Vans and they observe all rules / precautions in this regard.



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VEHICLE SPECIFICATIONS

- A) Vehicle Should be LCV (Light Commercial Vehicle), with an Engine capacity of not less than 2200 CC. Vehicle shall have Delhi NCR/UT Permit and shall have 1+4 seating arrangement and requisite registration, and should be registered as Commercial Vehicle (Yellow board).
- B) The Cash Van should not be more than 03 (three) years old at the time of hiring and not more than 06 years old at any point of time. The Vehicle should not have covered more than 50,000 kms.
- C) The Cash Van provided should be in perfectly good and sound condition, mechanically as well as also well maintained during the contract period.
- D) The Cash Van shall be compliant with all the regulatory guidelines and specifications as prescribed by Competent Authority from time to time.
- E) The Cash Van should accommodate minimum 1+4 passengers and insurance coverage should also cover minimum 1+4 passengers. The service provider also shall take and service the policy of fidelity insurance for reasonable amount covering the Cash Van and Driver.
- F) The body of Cash Van should be of strong steel with all windows and glasses grilled.
- G) All doors of the vehicles should have flaps and locking provision from inside. Driver and rear side doors should have locking facility from both sides.
- H) The security alarm should be fixed so that it should sound on activation even when the ignition key is not ON. One additional switch for activation should be provided in the rear where the arm guards shall be seated.
- I) The CCTV shall be fitted in the Cash compartment with a monitor on the panel for the driver to view it. Another camera fitted in the backside to view on the screen by the gunman sitting in the cash enclosure to monitor any person if chasing the Cash Van.
- J) The Cash Van should have radio tracking facility for Driver/Gunman to remain in constant touch with control room.
- K) The Cash will be kept in a safe which shall have separate locking system as prescribed by regulators.
- L) Enclosure for the safe and for the Gunman to sit will be separated from the driver's compartment with a grill.
- M) Necessary endorsement of RTO for modification/seating capacity is needed in the RC Book. The Cash Van will have RTO passing, State Registration, Route Permit etc. as required for the Bank.
- N) The Cash Vans shall be provided with Hooters for security purpose (*Vandal Proof Hooters*).
- O) The Cash Van shall be provided with portable Fire-Extinguishers. One Fire Extinguisher shall be kept in the driver's compartment and other one in the rear compartment near the door.
- P) The Cash Vans shall be equipped with a First Aid Kit Box having sufficient amount of cotton and bandages with necessary medicines.
- Q) All doors to have strong inter locking facility.

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DRIVER

- a) The driver should not attain 60 year age during the currency of contract. He/She should be experienced, expert in speaking local language and should be able to carry out minor repairs of the Cash Van.
- b) The Successful Bidder shall be responsible for the behaviour and proper conduct of the Driver. The copy of Adhaar Card and address proof of Driver shall be furnished.
- c) The Driver must carry a valid Driving License to drive a Goods Transport Commercial Vehicle and updated documents of the Cash Van.
- d) The Driver shall maintain secrecy of the Bank's operation.
- e) The Driver shall have Police Verification report carried out by the Successful Bidder and same shall also be applicable for relieving the Driver by the Bidder. Such satisfactory police verification report should be renewed annually.
- f) Proof of identity with photographs and proof of residence in respect of all the drivers who shall be deployed on the Cash Vans must be handed over to the Bank.
- g) The Driver/Vehicle should be available exclusively at the Office hours on all working days. The Driver with Vehicle shall report to duty at least 30 minutes before the commencement of working hours.
- h) The driver should be replaced with a suitable driver on the instruction of the Bank within 07 days.
- i) Each driver employed by the bidder must have a cell-phone duly activated.
- j) Each driver should wear uniform while on duty.
- k) No mileage will be allowed for lunch / tea of the driver. Driver should carry his lunch.
- l) Punctuality will have to be ensured and log book shall be maintained by the drivers for this purpose. The driver should not leave the office in the evening without prior permission of the officer to whom the Driver has been attached.
- m) The list of drivers who would be deployed on duty along with their valid driving license numbers, has to be provided to the Bank. No driver should be changed unless the Officer to whom the driver reports is apprised and written permission of same has been sought from the Bank.
- n) Declaration from the Successful Bidder on their letter-head stating that the drivers provided are of Good Character, has police verification, have valid driving license and are aware of the roads of **Delhi/NCR**

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OTHER TERMS AND CONDITIONS

- i. The vehicle to be hired on consolidated monthly rentals basis including cost of fuel, replacement of tyres, break down maintenance, periodical maintenance/service, driver's salary etc. all inclusive. The rates quoted shall be valid and firm for two years and throughout the contract period.
- ii. The vehicle shall be insured under comprehensive policy and the policy should be lodged with the Bank. Road Tax, Insurance and all other charges payable to statutory agencies etc. are to be paid out of the rate quoted by the Bidder. Any claim/charges arising out of usage of vehicles like accidents, damages of life and property of third party etc. is to be borne/dealt by the Bidder.
- iii. The service provider should always maintain the vehicle in good running & road worthy condition and should provide alternative driver/assistant whenever the regular person is not available, having bonafide & valid driving license and police verification done.
- iv. The Bidder has to supply the vehicle along-with necessary modifications to suit cash remittance purpose and certified by the Security Officials of Jammu and Kashmir Bank.
- v. Proportionate amount will be deducted from monthly payment for the days the vehicle is not in working condition for more than two consecutive days and not more than one occasion in a month. In case the vehicle is not in running condition on more than once in a month, even for one day, proportionate amount will be deducted from monthly payment.
- vi. If Cash Van is used by the Bidder for own use, without permission of the concerned In-Charge Currency Chest, written warning shall be issued and repetition of the same may lead to termination of the service.
- vii. Successful Bidder has to enter into an agreement on requisite stamp paper as per Bank's format, detailing all the contractual terms.
- viii. On acceptance of the bid of successful bidder, the above terms and conditions and other, if any, would be entered upon through an agreement.
- ix. In event of non-compliance of the agreed terms and conditions or default in supplying the vehicle, the Bank can terminate the contract of hiring at any time by giving 03 days' notice. In such a case, the successful bidder has to reimburse the Bank all expense incurred by the Bank in this regard.
- x. The Bank shall be indemnified by the successful bidder against any claim/damage arising out of usage of vehicle like accidents, damages to life and property of third party etc.
- xi. The vehicle will be used by the Bank up to a fixed ***meterage of 2,500 kms a month on all working days within the monthly charges. Monthly charges shall be exclusive of taxes.***
- xii. A proper log book will be maintained by the successful bidder, duly signed by the Driver and the Bank's Official. Copy of log book shall be attached with the bill for scrutiny.
- xiii. Any complaint from the users regarding poor upkeep, maintenance, non-availability of above accessories or any of the conditions prescribed for drivers not being met would attract a cut from the bill for that day(s) on pro rata basis @ 25% in the first instance, 50% in the second instance and removal of driver and / or Vehicle from the fleet on the third instance.

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- xiv. Any overtime arising due to breakdown of vehicle supplied by Bidder shall be on his account and shall not be charged to Bank.
- xv. A daily record indicating time and mileage for each vehicle shall be maintained by the Driver in a log book and the log book shall be submitted to concerned Officer in Jammu & Kashmir Bank regularly for scrutiny.
- xvi. The time and mileage shall be taken in to account from the reporting time at the appointed place (both at the time of reporting and closing). There will be no dead mileage. In other words to and fro journeys from Home/Bidders Garage to the reporting place and releasing place to Home/Bidders Garage will not be counted for computing the mileage or time.
- xvii. Once the hiring of Cash Vans commences from a particular bidder, the vehicles and drivers should not be changed. However, in case of exceptional circumstances, prior intimation regarding the change of Driver should be provided to the Bank and permission from Bank is also required.
- xviii. Actual parking charges / Toll charges will be payable by the Bank along with the monthly bills, only upon submission of the parking bills / toll receipts etc.
- xix. The liability of the Bank will be limited to the hiring charges agreed in the contract.
- xx. In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by this Department in that event and the Security Deposit in the form of Performance Bank Guarantee/security deposit shall be encashed besides taking other legal action against the bidder.
- xxi. The Bank Guarantee/Security Deposit can be forfeited by order of the Competent Authority of the Office of the Jammu & Kashmir Bank in the event of any breach or negligence or non-observance of any terms / conditions of contract or for unsatisfactory performance or for non-acceptance of the work order. Certificate of satisfactory performance shall be issued for release of Bank Guarantee. Bank Guarantee shall be valid till the certificate of satisfactory performance/completion is issued by the Bank after the completion of contract period and internal audit of the Bank. Even after the expiry of Bank contract, recovery will be made against any excess Payment made.
- xxii. Bidder would be presumed to have read and fully understood all the terms and conditions and instructions contained in the tender documents and parts / annexures thereof. No enquiry, verbal or written, shall be entertained in respect of acceptance / rejection of the tender.
- xxiii. Inspection of vehicles / drivers shall be carried out from time to time by the Officer of the Bank or his representative.

RESOLUTION OF DISPUTES

Notwithstanding anything contained, all questions, disputes or differences whatsoever, between the parties to the Contract, arising out of or relating to the operation or interpretation of provision of the contract or matters related thereto, whether during the tenure of the Contract, or its failure or after the completion of the Contract, shall be settled by the Bank authority. The decision of the Bank shall be final and binding on the parties to the Contract.

All legal Disputes, if any, will be subject to the Jurisdiction of Courts at **Delhi**. If the dispute cannot be settled amicably within fourteen (14) days from the date on which either Party has served written notice on the other of the dispute then any party can submit the dispute for arbitration under Arbitration and conciliation Act, 1996 through sole arbitrator to be appointed by the parties by mutual consent. The place of Arbitration shall be **Delhi**, India and the language of the Arbitration proceedings and that of all the documents and communications between the parties shall be in English. The decision of the arbitrator shall be final and binding upon the parties. The expenses of the arbitrator as determined by the arbitrator shall be borne equally.

JURISDICTION

The parties hereto agree that any matter or issue arising hereunder or any dispute hereunder shall be subject to exclusive jurisdiction of courts situated at **Delhi**.

COMPLIANCE WITH RTO RULES

- (i) The successful bidder shall ensure that all the rules pertaining to Motor vehicle Act and any other Act/Laws of the State/UT and Central Laws (*wherever applicable*) shall be adhered to. In no circumstances, Bank shall be involved for any violation of the RTO Rules on the part of the transporter. It will be the sole responsibility of the successful bidder to abide by all such laws.
- (ii) The contractor shall ensure that the drivers do not carry any inflammable / contraband material in the cash van.

ADVERTISEMENT AND BRANDING OF CASH VANS

Bank reserves the right to display advertisements of its choice, on the cash van and the successful bidder shall not have any objection nor shall claim any advertisement revenue thereof.

SAFETY AND SECURITY

- a) In order to avoid any Mishap / Accident, successful bidder shall ensure that only skilled drivers (having driving license to drive cash vans) with experience of 5 years in the trade are deployed on cash van and he observe all rules / precautions in this regard. Successful bidder shall ensure that driver do not exceed normal speed limit and shall further ensure that his crew is deployed on duty after adequate rest to avoid accidents due to over fatigue.

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- b) The successful bidder shall engage the drivers for Bank duty whose character and antecedent verification has been done by the Police Department, possess valid driving license, having thorough knowledge of traffic rules / road safety precautions, aware with the routes of **Delhi/NCR** and its surroundings.
- c) The drivers of the cash van should follow the traffic rules prominently.
- d) The successful bidder or his representative shall not divulge to anyone, any confidential information obtained during the course of work.

GPS DEVICE WITH RFID (RADIO-FREQUENCY IDENTIFICATION) - VEHICLE TRACKING

- I. The successful bidder should install GPS tracking device and should make with the provision of RFID / Digital Mode.
- II. The installation and maintenance charge should be borne by the Bidder only.
- III. All deployed vehicles from Bidder should have speed governors.

PENALTIES

In case of breakdown, a substitute cash van of the same or later model in good condition shall be deployed immediately. If the successful bidder does not provide a substitute van within the stipulated time, he shall be liable to pay the charges and expenses that may be incurred by Bank for reaching the destination by arranging other mode of transport.

SECURITY DEPOSIT

The successful bidder will have to deposit a Performance Security (Security Deposit) as per format provided by the Bank for an amount of 05% (Five percent) of the value of the contract in the form of a Bank Guarantee which shall remain valid during the life of the contract.

The Security Deposit can be forfeited, wholly or partly, by order of the competent authority in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or for non-acceptance of the work order by the bidder.

BILLING AND PAYMENT

- a) The bill shall be submitted for each calendar month duly completed in all respects by 5th of succeeding month. Receipt of toll charges, if any to be duly submitted along with the bills. The payment to the contractor shall be made by Bank through NEFT / RTGS subject to deduction of TDS, if applicable.
- b) No payment shall be made in advance.
- c) All payments shall be made on monthly basis against the bill duly supported by duty slips to be signed by user(s) or concerned authorized officer of the Bank.
- d) Bank shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties if any.

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- e) The term 'payment' mentioned in this para includes all types of payment due to the bidder arising on account of this contract excluding Earnest Money and Security Deposit governed by the separate clauses of the contract.
- f) Payments, subject to Tax Deduction at Source (TDS) shall be processed within 20 days of the submission of the complete documents.
- g) Duly signed bills in triplicate shall be submitted along with the daily log book / duty slips of Vehicle's usage signed by the Officer. The car registration number should be mentioned on bill.
- h) If the bills are sent back for any correction to the contractor, the date of re-submission of the bill after correction will be considered the date of actual submission of the bill.

FORCE MAJEURE

Notwithstanding anything contained in the Agreement subsequent signed by the parties, the Parties shall not be liable for any failure to perform any of its obligations under that Agreement if the performance is prevented, hindered or delayed by a Force Majeure Event (defined below) and in such case its obligations shall be suspended for so long as the Force Majeure Event continues. Each Party shall promptly inform the other of the existence of a Force Majeure Event and shall consult together to find a mutually acceptable solution. "Force Majeure Event" means any event due to any cause beyond the reasonable control of the Party, including, without limitation, unavailability of any communication system, sabotage, fire, flood, explosion, act of God, civil commotion, strikes or industrial action of any kind, riots, insurrection, war, acts of Government, etc.

The party claiming benefit of the force majeure shall however not be entitled to the same unless it has intimated the others of the occurrence of such an event within two working days from the occurrence of such force majeure.

Notwithstanding above, the decision of the Bank shall be final and binding on the successful bidder regarding the cancellation of award or otherwise.

OTHER CLAUSES

(a) All costs and expenses incurred by interested bidders in any way associated with the development, preparation, and submission of responses, including but not limited to the attendance at meetings, discussions, demonstrations, etc. and providing any additional information required by Jammu & Kashmir Bank, will be borne entirely and exclusively by the Bidder.

(b) The relationship between the Bank and successful bidder shall be on Principal to Principal Basis. Any employee deputed by the successful bidder for completion of this assignment shall have no employer-employee relationship with Bank and shall have no claim of whatsoever nature regarding any dispute between such employee and the successful bidder.

(c) Each Bidder having responded to this Tender acknowledges to have read, understood and accepts the selection & evaluation process mentioned in this document. The Bidder ceases to have any option to object against any of these processes at any stage subsequent to submission of its responses to this Tender.

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(d) The bidder shall not assign or outsource the works undertaken by them under this Tender assignment awarded by the Bank.

(e) The successful bidder undertakes to keep the Jammu & Kashmir Bank indemnified in case of any loss or damage howsoever arising out of or related to breach of contract, statutory duty or negligence by the successful bidder / or any of its employees in performance of the contract.

(f) Bank shall have the right, at its sole discretion to terminate the contract at any time on giving one calendar months' prior notice in writing to the successful bidder and on expiration of the period to be mentioned in such notice the contract shall cease to be operative.

(g) Bank reserves the right to: (i) Reject any or all proposals received in response to the Tender Document without giving any reason whatsoever. (ii) Reject the proposals received in response to the Tender Document containing any deviation (iii) Waive or Change any formalities, irregularities, or inconsistencies in proposal format delivery. (iv) Extend the time for submission of proposal. (v) Modify the Tender Document, by an amendment that would be notified on the Bank's website; and (vi) To independently ascertain information from the Banks and other institutions/ companies to which the bidder has already extended services for similar assignment.

Corrupt and fraudulent practice:

I. The bidders shall observe the highest standard of ethics during the procurement and execution of such contract and shall not to indulge in any corrupt and fraudulent practice.

II. 'Corrupt practice' means the offering, giving, receiving or soliciting of anything of value to influence the action of an Official in the procurement process or in contract execution.

III. 'Fraudulent practice' means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Bank and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.

IV. The Bank reserves the right to reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

V. The Bank reserves the right to declare a bidder ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it becomes known that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

(f) Jammu & Kashmir Bank reserves the right to reject any or all the tenders without assigning any reason thereof.

(g) The Bank will be within its rights to ask the bidder to furnish any document at any point of time during technical evaluation and failure on the part of bidder to do so may lead to rejection of his bid.

SELECTION PROCEDURE

Dated: 23-02-2026

The selection procedure shall be based on two bid system. Technical and Financial Bid. The Bidder qualifying the Technical Bid shall be eligible to participate in Financial Bid. Final selection shall be based on L1 system. There shall be reverse auction to arrive at final price.

Dated: 23-02-2026

ANNEXURE - ITECHNICAL BID

S. No	Particulars	Whether Submitted / Uploaded
1	Name of the Entity	
2	Authorized Person (<i>Copy of Power of Attorney or authority letter in case of tender is signed by other than owner / partner of company / firm</i>)	
3	Address of the Entity with Telephone Number / Fax No. / Mobile No.	
4	State of Agency (Registered Co. / Proprietary / Society / Firm under Shops and Establishments Act) with valid Registration Certificate	
5	Details of Vehicles owned by the Entity (<i>commercially registered</i>) in their name. Photocopy of RC Book to be attached.	
6	Number of Employees employed by the Bidder	
7	Proof (Registration / Incorporation Document) of legally entitled to carry out the Transport Services and requisite License and Permit issued by appropriate authorities.	
8	Address/Location of the Office from where the Cash Van is assigned and monitored to Clients.	
9	Terms and Conditions duly signed and stamped on each page enclosed along-with Technical Bid.	
10	Details of work experience during the last three years along with the photocopy of certificates issued by the Organizations. Amount of business in year 2022-23 Amount of business in year 2023-24 Amount of business in year 2024-25	
11	Details of ITR filed during the last three financial years Year 2022-23 Year 2023-24	

Dated: 23-02-2026

	Year 2024-25	
12	Annual Turn over in Rupees during the last three years along-with the photocopy of certificate duly vetted by CA. Turnover in year 2022-23 Turnover in year 2023-24 Turnover in year 2024-25 Average Turnover	
13	Copy of GST Registration Certificate and copy of Permanent Account Number (PAN)	
14	Earnest Money Deposit and Tender Fee	
15	Undertaking from the Bidder stating that his/her Firm/Company/Agency/Trust has not been blacklisted by an Central Government Department/Ministry/PSU/Bank or State Government etc.	
16	List of registered Vehicles being not older than 03 (Three) years. Self attested copies of Registration Certificates.	
17	Bank Details: Name of the Bank & Branch Type of Account Account Number MICR Number IFSC Number	

Name of Authorized person for bidder with Seal:

Dated: 23-02-2026

Date:

ANNEXURE - II**FINANCIAL BID**

Vehicle Type	Rate/Month/Vehicle	Rate for extra hours (per hour rate)	Rate for extra Kilometre (per km rate)	Night Halt age rate if required	Remarks
Light Commercial Vehicle (LCV)					

Please Note:

- 1) Number of Cash Vans required is **02**.
- 2) All rates quoted shall be exclusive of GST.
- 3) The monthly rent will be paid for a 2500 Kms of journey in a month.
- 4) The rates quoted in Column 4 shall be for the distance in excess of 2500 kms.
- 5) The rates quoted in Column 3 shall be for extra hour in excess of 8 hours per day.
- 6) The rates will include cost of Fuel/Lubricants, Salary/Wages of driver, Road Taxes/Octri, insurance and maintenance charges.
- 7) The Cash Vans must be RBI compliant.
- 8) The Cash Van service may be extended on weekly holidays and Govt. Holidays, if required by Bank.
- 9) Toll and parking will be as per actual.

ANNEXURE - III
SELF DECLARATION FOR NON-BLACKLISTING / DEBARMENT

(The certificate below is to be provided by the bidder on the Company's Letterhead)

I/We confirm that my/our Company as on date of submission of the proposal is not blacklisted by any Central / State Government / PSU entity in India for corrupt, fraudulent or any other unethical business practices.

Sincerely,

Name of Authorized person for bidder with Seal:

Date:

ANNEXURE - IV
(Undertaking (no conflict of interest))

(The certificate below is to be provided by the bidder on the Company's Letterhead.)

The certificate below is to be provided by the bidder. Certificate for undertaking for No Conflict of Interest We hereby confirm that our company/Firm/Agency is not involved in any conflict of interest situation with one or more parties in this bidding process, including but not limited to -

1. Receive or have received any direct or indirect subsidy from any of them; or
2. Have common controlling shareholders; or
3. Have the same legal representative for purposes of this Bid; or
4. Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or
5. Influence the decisions of Bank regarding this bidding process; or
6. Participation in more than one bid in this bidding process. Participation in more than one Bid will result in the disqualification of all Bids. However, this does not limit the inclusion of the same product (commercially available hardware, software or network product manufactured or produced by the firm), as well as purely incidental services such as installation, configuration, routine training and ongoing maintenance/support, in more than one bid; or
7. Participation as a consultant in the preparation of the design or technical specifications of the goods and services that are the subject of the bid.
8. Association as Consultant/ Advisor/ Third party independent evaluating agency with any of the agencies taking part in the bid process.
9. We are not involved in processing and payments of claims with Bank, in any state of India.
10. We do not have on our role/contract an auditor who in his/her capacity or otherwise has been found to be involved in unethical practices or has been associated with an entity involved in fraudulent activity or has been issued show cause notice under Bank, insurance contracts etc. during last 3 years.

Name of Authorized person for bidder with Seal:

Date:

Dated: 23-02-2026

ANNEXURE - V
UNDERTAKING

- a) I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
- b) I/We shall supply the Vehicles of requisite quality and quantity at the freezed rates.
- c) I/We also confirm that in the event of my / our tender being accepted, I/we hereby undertake to furnish within 10 days, Bank Guarantee / Performance Security after the issue of Purchase Order, as applicable, in the format to be provided by Jammu & Kashmir Bank in addition to execution of a Contract as pre-condition for obtaining the supply orders.
- d) I/We further undertake that none of the Proprietor / Partners / Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned /suspended business dealings.
- e) I/We further undertake to report to the Jammu & Kashmir Bank immediately after we are informed but in any case not later 15 days, if any firm in which Proprietor / Partners / Directors are Proprietor or Partner or Director of such a firm which is banned / suspended in future during the currency of the Contract with you.
- f) I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

Name of Authorized person for bidder with Seal:

Date:

ANNEXURE - VI
Acceptance of Terms & Conditions of Rate Contract

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

To,
The Deputy General Manager,
J&K Bank, M.A Road, Srinagar

Date: xx/xx/2026

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: _____

Dear Sir,

I/We have downloaded / obtained the tender document(s) for the above mentioned "Tender / Work" from the website(s) namely: _____ as per your advertisement, given in the above mentioned website(s).

I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I/We shall abide hereby by the terms / conditions / clauses contained therein.

The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.

I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.

I/We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.

I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect / untrue or found violated, then your department / organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

I/We undertake to keep Jammu & Kashmir Bank Ltd, indemnified at all points of time during the term of contract.

Name of Authorized person for bidder with Seal:



Date:

Dated: 23-02-2026

ANNEXURE - VII

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

To,
The Deputy General Manager,
J&K Bank, M.A Road,
Srinagar, J&K UT

Whereas [redacted] (Name and Address of the Contractor) (Hereinafter called "the supplier") has undertaken, in pursuance of Contract No. [redacted] dated XX/XX/2025 to perform the work) (herein after called "the Hire contract").

AND

Whereas it has been stipulated by you in the said contract that the Service Provider shall furnish you with a Bank Guarantee by a scheduled Commercial Bank (*preferably other than J&K Bank*) recognized by you for the sum specified therein as Security for compliance with its obligations in accordance with the contract;

AND

Whereas we have agreed to give the Service Provider such a Bank Guarantee:

Now therefore, we hereby affirm that we are Guarantors and responsible to you, on behalf of the Service Provider, up to a total of [redacted] (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Service Provider to be in default under the contract and without avail or argument, any sum or sums within the limits of (amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Service Provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

"Notwithstanding anything contained hereinabove;

This Bank Guarantee shall be valid up-to [redacted] and the liability under this Bank Guarantee shall in no case exceed Rs [redacted] (Rupees [redacted]) and any claim under this Bank Guarantee must be made on the Bank by or before [redacted].

.....

(Signature of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of the Branch

(Bank's common seal)

Date:

